

PLANNING COMMITTEE

Membership and meetings

1. 15 Members (politically balanced) to be appointed by Full Council. Meetings to normally be held at intervals of at least every three weeks
2. Members of the Executive will not be eligible to sit on the Planning Committee.
3. The Quorum for the Planning Committee shall be 4 voting members of the Committee.

Scope

2. Neither the Planning Committee nor the Head of Function has delegated power to:
 - approve or adopt Development Plan Documents or the Plans and alterations that comprise the Development Plan; or,
 - Approve or adopt Local Development Orders;as these are Full Council functions as set out in Part 2 Article 4 of this Constitution.
3. The Council has delegated its responsibility for the following functions:
 - all functions relating to town and country planning and development control as specified in Section A of Schedule 1 to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000; [and,
 - all functions relating to [insert any addition functions e.g. those specified in Section I of Schedule 1 to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 **e.g. Matters relating to High hedgerows, trees and the stopping up of bridleways]**to the Planning Committee and the Head of Function for [insert full title here] as set out below.

Terms of reference - Planning Committee

Where a proposal meets any of the following criteria it shall be reserved to the Planning Committee for determination:

Criterion 1: In the opinion of the Head of Function X or the Chair of the Planning Committee the application is considered to be of a significant, controversial or sensitive nature

Criterion 2: The application is from an elected Councillor or member of Council staff (or partner thereof) and is recommended for approval.

Criterion 3: The application is accompanied by an Environment Statement (EIA)

Criterion 4: The application is a significant departure from the Council's statutory Development Plan and is recommended for approval.

Criterion 5: Where there are conflicting views (giving clear planning reasons) from a Town/Parish Council or a Parish Meeting or a Ward Member or from not less than four individuals

In addition, the Planning Committee shall authorise all prosecutions for breach of planning control except in cases of expediency where authority is delegated to the Chair of Planning Committee and the Head of Function.

Delegation to Officers

5. The Head of Function is authorised to undertake all other decisions in relation to the above matters and functions that are not reserved to Full Council or Planning Committee. This includes matters relating to Local Development Orders.

6. The Head of Function is authorised to delegate any of the above functions delegated to her/him in this Constitution to other officers, however the Head of Function must keep a register of any such delegations.

Delegation to Parish Council

7. Where the Council has delegated its powers to determine planning matters to a Parish Council; those matters shall not be dealt with by Planning Committee.